

## CIVIL TECHNOLOGIST

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**J.R. Daigle Engineering** offers engineering and surveying services to both the public and private sectors throughout the province of New Brunswick. Our company's work is primarily focused on land development, municipal engineering, and land surveying.

J.R. Daigle Engineering is currently seeking a full-time **Civil Technologist** to produce site & drainage plans in support of residential building permit applications. The duties include producing site & drainage plans using Civil 3D, and conducting field surveys using GPS equipment to locate buildings, grading features, etc. The successful candidate will be responsible to manage tasks and coordinate with the consultant, client, contractors, and municipal agencies throughout the building process. The position is in Moncton, New Brunswick.

## RESPONSIBILITIES

The successful candidate will be responsible for:

- Prepare and modify new/existing civil drawing packages based on as-built information, sketches, notes, and specifications for design by senior engineering, designer, or surveyor.
- Produce single & semi-detached unit residential dwellings plot plans in conformance with municipal by-laws and standards.
- Prepare grading plans.
- Verify registered subdivision & drainage plan.
- Complete revisions based on general mark-ups or comments provided.
- Work under specific timelines.
- Coordinate projects for permitting/review with municipal/regulatory agencies.
- Fieldwork and support for construction activities (e.g., inspection, surveying, etc.).
- Interact with clients, co-workers, contractors, and consultants throughout the project duration.

## QUALIFICATIONS

- Diploma of civil technology
- Minimum of three (3) years experience in the field of civil engineering
- Two (2) years experience operating AutoCAD/Civil 3D.

- Demonstrated knowledge of civil engineering and the construction process
- Certified Technician or Certified Engineering Technologist designation is an asset
- Experience reading/interpreting schematic and design drawings
- Proficient in Microsoft Office and Excel
- Demonstrated knowledge and experience using GPS equipment
- Ability to work outside
- Must have organization and time management skills
- Excellent logical thinking and problem-solving skills
- Focused and detail oriented
- Self-motivated and willingness to learn new skills
- Excellent written and oral communication skills
- Bilingualism is considered an asset

## WORK WITH US

- Small company and a close-knit group.
- Work on small to large scale projects that provide complex challenges and require critical thinking.
- Competitive salary, comprehensive benefits package (group medical and dental, life, and long-term disability), and pension plan.

If you are interested in pursuing this opportunity, please apply by submitting a cover letter and resume to [info@jrdaigle.com](mailto:info@jrdaigle.com). Candidates considered for the position may be subject to a probationary period.

Please note that only those applicants selected for an interview will be contacted. All candidate application will remain confidential.